

# **GURU NANAK COLLEGE, DHANBAD**

## **Meeting of the Staff Council**

**Dated- 23-06-2023**

A meeting of the staff council was held today i.e. **23.06.2023 at 02:30 PM** in the Bhuda Campus of the College.

**The following members were present: -**

- 1) Dr. Sanjay Prasad (Principal)
- 2) Prof. Amarjit Singh
- 3) Dr. Ranjana Das
- 4) Dr. Mina Malkhandi
- 5) Prof. Deepak Kumar
- 6) Dr. Varsha Sinha
- 7) Ms. Nushrat Parween
- 8) Prof. Abhishek Kr. Sinha
- 9) Dr. Neeta Ojha
- 10) Prof. Piyush Agarwal
- 11) Prof. Daljit Singh
- 12) Mr. Arnab Sarkel
- 13) Ms. Ruma Kumari
- 14) Ms. Snehal Goswami
- 15) Ms. Karuna Singh
- 16) Ms. Veneeta Srivastava
- 17) Ms. Bisheshwari Bhattacharya
- 18) Ms. Namita Kumari
- 19) Prof. Sonu Pd. Yadava
- 20) Dr. Sarita Madesia
- 21) Prof. Anuradha Kumari
- 22) Ms. Mausumee Banerjee
- 23) Ms. Sadhna Kumari Singh
- 24) Prof. Santosh Kumar
- 25) Prof. Uday Kumar Sinha
- 26) Ms. Simaran Chabra
- 27) Ms. Surbhi Kashyap
- 28) Mr. Chiranjit Adhikari
- 29) Prof. Pushpa Tewary
- 30) Ms. Beauty Bhattacharjee
- 31) Ms. Soni Kumari
- 32) Prof. Sanjay Kr. Sinha

**Proceedings: -**

- a) The proceeding of the previous meeting was read and confirmed.
- b) It was advised by the principal that the HOD's should arrange to organize PTM of their department.
- c) In light of the letter received from the Department. of Higher Education about the UTSAV portal recommending various events as Students felicitation program, skills resources and related activities to be organized at HEIs on regular basis, the principal apprised with a happy note of various activities being undertaken by our institution all round year and talked about how important these activities have become now. Even the Students Felicitation program is organized by us in name Pratibha Samaan every year. He also added NEP Coordinator to visit the portal as and when needed for newer updates
- d) It was informed to all HODs by the principal that a shortage of attendance list of the students of Sem IV (21-24) filling up their exam forms should be submitted to the principal 's office latest by 24 /6/23 which is to be sent to the university.
- e) It was informed by the principal that the university has decided to arrange end semester examination at home center and it begins with the FYUGP sem-2 examination to be held w. e. f. 7th July.
- f) In continuation, the principal emphasized upon the importance of preserving the answer sheets of the students appearing at Internal examinations at our college and hence, for this reason, all examinations to be handled by the Controller of Examinations.
- g) The principal suggested that the departmental plans should be prepared with a realistic approach in terms of organizing the activities successfully during the period.
- h) The HOD's of academic departments were advised to go for renewal of subscriptions of various magazines and journals of respective subjects.
- i) The principal asked all HOD's to get prepared for organizing Parent teacher meetings department -wise with students of Sem- II and Sem- V as per following program:

2nd July - Commerce:

sem-2 - 11 am -12:30 pm and Sem -4 - 12:30-2:30 pm

23rd July - Pol. Sc, His.

30th July - Eng, Hindi

2nd July - BCA

6th August - Psy, Eco.

There being no other matter. The meeting ended with a vote of Thanks to the chair.

**Dr. Mina Malkhandi**  
**15.05.2023**